

PETERSTOW PARISH COUNCIL
**Minutes of the Meeting of Peterstow Parish Council on
Wednesday 14th January 2026 at 7.00pm at St Peters Hall, Peterstow**
MINUTES

Present: Cllr's Brian Roe (Chairperson), Cllr Rachel Underwood, Cllr Sarah Beggs, Cllr Brian Lampert

In attendance: Claire Hall (PCC Clerk) Ward Councillor Elissa Swinglehurst, Terry Griffiths (lengthsman).

- 1. To receive apologies for absence.** Cllr Shane Carlson
- 2. To received declarations of interest & written dispensation requests.** None
- 3. To consider the minutes of the previous meetings held on Wednesday 19th November 2025**
The minutes of the meeting held on the 19th of November 2025 were APPROVED as accurate & signed by Cllr Roe.
- 4. Open Session**
A Period of 10 minutes to receive views of local residents on parish matters. None
- 5. Finance**
Acknowledge the following payments that have been submitted and authorised from the Unity account.
 - 5.1 All of the below payments were acknowledged and approved**
 - 5.1.1 Clerks November Salary, as determined by the payroll provider
 - 5.1.2 HMRC, November - December – £126.39
 - 5.1.3 Terry Griffiths Contracts – TGC3567 - £293.56 – Road's account
 - 5.1.4 Terry Griffiths Contracts – TGC3572 - £189.12 – Amenities account
 - 5.1.5 Parish Online – 00GA171-0001 - £312 – New Parish Website
 - 5.1.6 Autela Payroll – 16499 - £84
 - 5.1.7 Clerks December Salary, as determined by the payroll provider
 - 5.1.8 HMRC, December - January – £184.59
 - 5.1.9 Terry Griffiths Contracts – TGC3587 - £98.11 – Amenities account
 - 5.1.10 Terry Griffiths Contracts – TGC3612 - £293.56 – Road's account
 - 5.1.11 Terry Griffiths Contracts – TGC3642 - £98.16 – Bins account
 - 5.2 Internal audit checks on accounts to 31/12/25** – Cllr Roe has checked and approved banking and reconciled against invoices and bank statements.
 - 5.3 Update on accounts to date:** Clerk Advised of payment received for the 2025-2026 Lengthsman grant for work done of £4,449 on 07/01/26.
- 6. Planning**
To note applications determined by Herefordshire Council
 - 6.1 Update on planning application P250797/O:** The Council will submit further objections with regards to this application along stating that all points previously raised in previous objections are still valid. The planning does not comply with the village NDP and is no longer being offered as affordable housing. The Council also has significant concerns with regard to access to the development, avoiding obstruction of the single-track lane, the narrowness of Lowcop lane down to the A49 and the danger of the crossroads with the A49.
 - 6.2 Update on planning application 253325 – Orchard Barn, Peterstow:** The Council acknowledges that this planning has been withdrawn, however if further applications were made the Council would like to see a lay by area at the front of the development to allow for parking/access for large utility vehicles, to allow passage of emergency service vehicles.
 - 6.3 To discuss planning application 253397 - Slades, Peterstow, Ross-On-Wye, Herefordshire HR9 6LJ:** The Council acknowledges that Welsh Water have objected this planning and therefore assume that this application won't progress at this stage. The Council raises no other objection, provided that the immediately neighboring properties have no concerns.

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7. Road Safety

- 7.1 **Update on Neighbourhood Matters and the Road Safety Survey:** Cllr Lampert advised that he had been approached with regards to the Community Speedwatch Scheme. Cllr Lampert to get in contact with villagers who had expressed an interest in becoming part of this to see if this was still their intention. Cllr Lampert to also ask about possible other locations within the village for the Speedwatch to take place and to enquire about Community Speed Watch signage to be used within the village. A question was raised as to whether there could be permanent signage at both ends of the village stating "Community Speedwatch operates in this area", or equivalent.
- 7.2 **Update on possible future locations for a 3rd SID at Everstone Rise:** Councillors agreed that:
1. on grounds of cost and
 2. Highways' restrictions on the type of signage (eg no actual vehicle speeds display allowed)
- this project is very unlikely to progress unless private land can be found and agreement reached with the landowner to avoid using Highways' land. Cllr Carlson to be asked to look investigate the private land possibility with Cllr Lampert.
- 7.3 **Update on SID repairs:** Following initial repairs over Christmas it was reported the SID was still not working correctly. The Clerk has been advised that the SID has been collected for further repairs complete with its solar panel which may have not been fully functional.
- 7.4 **Road safety updates:** The Council is extremely disappointed at the lack of progress on most fronts. Police enforcement checks appear to support the Police contention that there is no speeding issue. Councillors supported by the Community are of the opinion that speed enforcement by unmarked Police Patrols and/or Camera Van would show markedly different results. National Highways continue to kick the issue of any speed limit reduction down the track and have not given comprehensive answers to points already detailed to them. Cllr Roe will reply to Highways with details and pressing our case further.

8. Other

- 8.1 **Web Change Update:** The Clerk advised that there are still some issues with regards to the mailboxes and the merger. It was agreed that all Councillors should start using their new mailbox as soon as they are able to.
- 8.2 **Road repairs, grants and County Cllr Swinglehurst's email of 01/01/2026**
The Lengthsman advised that he hadn't received the paperwork from the Clerk sent on 5th Jan 2025, Clerk to re-send.
Cllr Underwood to speak to Cllr Carlson with regards to the number and placement of dog fouling signs required for the common.
- 8.3 **To receive any routine reports from Councillors.** Cllr Underwood suggested that the Common not be mown as routinely in order to allow for a more natural look. It was agreed the Lengthsman would cut at his discretion, subject to his assessment of fire risk in any extended periods of dry, hot weather.
- 8.4 **To discuss any urgent repairs and Parish matters**
It was agreed that the Council would now pay the budgeted £500 to the Church towards upkeep of the Churchyard for the benefit of the general Community. for 2025-2026, the Clerk to speak with Peter Gratton with regards to this.
Email from villager Mr K Barnett ref a grass footpath on the Common for access to an A4p crossing point with dropped curbs. , Cllr Underwood to follow up with Mr Barnett.
- 8.5 **To raise matters for discussion and note date and time of the next meeting:** 11th March 2026 – none which are not likely to be raised as matters arising

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Signed: _____

A handwritten signature in black ink, appearing to be 'L. O. H.', written over a horizontal line.

Dated: _____

11/03/2026

Date	Payee Name	Ref	Transaction Detail	Amount paid
06Jan2026	B/P to: Terry Griffiths	TGC3642	Lengthsman	£ 98.16
06Jan2026	B/P to: Autela Payroll	16499	Payroll provider	£ 84.00
31Dec2025	Service Charge		Bank fees	£ 6.00
19Dec2025	B/P to: Claire Hall	December wages	Clerks Wages	£ 565.08
19Dec2025	B/P to: Terry Griffiths	TGC3587	Lengthsman	£ 98.11
19Dec2025	B/P to: Terry Griffiths	TGC3612	Lengthsman	£ 293.56
19Dec2025	B/P to: HMRC Cumbernauld	475PN001974292506	PAYE	£ 184.59
30Nov2025	Service Charge		Bank fees	£ 6.00
25Nov2025	B/P to: Parish Online	00GA171-0001	Website provider	£ 312.00
24Nov2025	B/P to: HMRC Cumbernauld	475PN001974292506	PAYE	£ 126.39
24Nov2025	B/P to: Terry Griffiths	TGC3567	Lengthsman	£ 293.56
24Nov2025	B/P to: Terry Griffiths	TGC3572	Lengthsman	£ 189.12
24Nov2025	B/P to: Claire Hall	NOVEMBER WAGES	Clerks wages	£ 431.63