

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Peterstow Parish Council

County area (local councils and parish meetings only): Herefordshire

Financial year ending 31 March 2021

Prepared by (Name and Role): Paul Hayden Parish Clerk/RFO

Date: 18/04/2021

		£	£
Balance per bank statements as at 31/3/21:			
Community Account		4,171.87	
Deposit Account		<u>8,654.20</u>	
			12,826.07
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)			
Cheque number	101077	(200.00)	
	101078	(226.20)	
	101079	(44.38)	
	101080	<u>(144.16)</u>	
			(614.74)
Add: any un-banked cash as at 31/3/21	0	-	
Net balances as at 31/3/21 (Box 8)			<hr style="border: 0.5px solid black;"/> 12,211.33