

**PETERSTOW PARISH COUNCIL**  
**Minutes of the Meeting of Peterstow Parish Council on**  
**Wednesday 22<sup>nd</sup> November 2023 at 7.00pm at St Peters Hall, Peterstow**

**MINUTES**

**Present:** Cllr's Brian Roe (Chairman) Brian Lampert, Sarah Beggs, Jonathan Straker & Rebecca Fletcher

**In attendance:** Claire Hall (Peterstow Parish Clerk)

**1. To receive apologies for absence**

Apologies were RECEIVED and ACCEPTED from Cllr Underwood due to Medical Leave

**2. To receive declarations of interest & written dispensation requests.**

None

**3. To consider the minutes of the previous meetings held on Wednesday 13<sup>th</sup> September 2023**

The minutes of the meeting held on the 13<sup>th</sup> September 2023 were APPROVED as accurate & signed by Cllr Roe.

**4. Open Session**

A period of 10 minutes to receive views of local residents on parish matters - No views received.

**5. Finance**

**5.1 To consider payment of all outstanding invoices within budget, including but not limited to:**

5.1.1 TGC2441 - £210 – Amenities account - Approved

5.1.2 TGC2454 - £87.12 – Road account - Approved

5.1.3 TGC2473 - £528 – Roads account - Approved

5.1.4 TGC2478 - £184.20 – Amenities account - Approved

5.1.5 TGC2117 – 81.60 – Bins account (invoice not received for tax year 2022/2023) - Approved

5.1.6 To acknowledge payments made for the following invoices between September and November meetings.

5.1.6.1 TGC2378 - £240 – Acknowledged & approved

5.1.6.2 TGC2382 - £87.12 – Acknowledged & approved

5.1.6.3 TGC2390 - £180 – Acknowledged & approved

5.1.6.4 TGC2415 - £180 – Acknowledged & approved

5.1.6.5 TGC2421 - £180 – Acknowledged & approved

5.1.7 To acknowledge payments made between the September and November meetings for the Clerks September and October salary as determined by the payroll provider – acknowledged & approved

5.1.8 Clerks November salary – as determined by the payroll provider - approved

5.1.9 St Peters Hall – Rental of the Hall for the Councils 2023 meetings - £120 – approved

In addition to the above payments £20 for the Poppy Appeal – Approved

In addition, the payments to HMRC for £276 was acknowledged & approved.

The payment to Autela Payroll services for £57.98 was acknowledged & approved.

**5.2 Discuss the change of bank provider to be postponed until the New Year**

This was agreed and the Clerk would begin the process at the end of December/beginning of January for signing to take place at the next meeting in January.

**5.3 Decide on the Precept for 2024-2025**

The 2024-2025 Precept was agreed.

Councillors saw up to date Accounts for the Council and all approved of the figures provided by the Clerk.

**6. Planning**

- 6.1 P222795/F - Planning Permission - Orchard House, Change of use of garage extension and shepherd hut for holiday letting acknowledge that this has been granted - Acknowledged**
- 6.2 P231390/F – Installation of Energy Storage System - no further update on this, the Council understands that a number of concerns have been raised over this and wait to hear from the planners.**
- 6.3 P223435/O – Proposed building of three low cost properties – acknowledge this has been granted with conditions. – Cllr Roe will speak to Simon Withers to understand the decision from the Council to grant planning permission.**

**7. Road Safety:**

**7.1 Update from Councillor Roe and his meeting scheduled for the 27<sup>th</sup> November at 10.30 with Highways and West Mercia Police.**

Cllr Lampert will also attend the meeting on the 27<sup>th</sup> November. They will discuss double white lines, speed restrictions, 30 MPH limit. Pedestrian Crossing and all A49 Peterstow-related Road Safety matters.

**7.2 Email from D Smith of Peterstow and concerns over drainage**

Cllr Roe received a call from Highways with regards to this matter in September after several months of communication with Highways via email. Cllr Roe has been advised that due to budget restraints, the drainage-related work required was not allowed for in the recent works. The Council are fully aware of the issues raised by D Smith on the matter and are continuing to press for action from National Highways.

Cllr Roe has met with Bruce Evans to walk Low Crop Lane and to discuss the TRO. At present this is looking to be costly to put this in place and therefore the alternative solution of signage to make drivers aware of the road are more likely to be the chosen, more cost-effective solution. We await further response from Mr Evans.

**8. To consider the Council's position with supporting the Church financially.**

The Council, following HALC's guidance are still unable to donate funds to the church. It has been suggested that some Hall Hire costs are increased so that the Parish Council are able to support the church in other ways.

The Council thank Terry Griffiths for the exceptional work that has been carried out to maintain the Common in the Village, which looked outstanding for the Remembrance Day service; and our Clerk will write to Mr Griffiths accordingly.

**9. To decide on meeting dates for 2024**

Proposed dates for 2024, to be confirmed by the Hall Committee.

10<sup>th</sup> January

13<sup>th</sup> March

8<sup>th</sup> May

10<sup>th</sup> July

11<sup>th</sup> September

13<sup>th</sup> November

Meeting closed at 19.52

Signed: 

Dated: 10/01/2024