

PETERSTOW PARISH COUNCIL

Councillors are summoned to attend an ordinary meeting of Peterstow Parish Council on  
Wednesday 12<sup>th</sup> July 2023 at 7.00pm at St Peters Hall, Peterstow

MINUTES

**Present:** Cllrs Brian Roe (Chairman), Jonathan Straker & Brian Lampert  
**in attendance:** Claire Hall (Peterstow Parish Clerk) & Ward Cllr Elissa Swinglehurst

**1. To receive apologies for absence**

Apologies were RECEIVED and ACCEPTED from Cllrs Underwood & Beggs

**2. To receive Declarations of Acceptance of Office forms from Cllrs Lampert & Underwood**

This document was issued to Cllr Lampert, Cllr Underwood was not present but has returned the completed form.

**3. To consider the minutes of the previous meetings held on Wednesday 17<sup>th</sup> May 2023**

The minutes of the General and Annual meeting held on the 17<sup>th</sup> May 2023 were APPROVED as accurate & signed by the Chair.

**4. Open Session**

**A period of 10 minutes to receive views of local residents on parish matters.**

Four local residents attended the meeting with regards to planning application P231390/F. They wanted to express their thanks at the Councils Support in the objection they submitted with regards to this planning application. Local resident Mr J Snow of Upper Hendra advised that a previous connector connecting to the electricity pylon in the field at the suggested planning location had been removed some time ago.

**5. Consideration of Insurance renewal**

It was agreed to carry on with Community First Insurance

**6. Finance**

**11.1 Consideration of the Lengthsman Grant now advised as £140.00 for every kilometre of C and U classification of roads**

Lengthsman to provide the Clerk with a suitable list of Works and forward on to allow the Clerk to submit the relevant paperwork to Balfour Beatty.

**11.2 To consider payment of all outstanding invoices within budget, including but not limited to:**

- 11.2.1 Co Valere Consulting Ltd - £180 – Website hosting and email support - Approved & cheque written
- 11.2.2 Community First Insurance - £235.21 – Insurance Renewal - Approved & cheque written
- 11.2.3 Clerks June wages – as determined by the payroll services provider - Approved & cheque written
- 11.2.4 Auteia Payroll Services - £57.98 - Approved & cheque written
- 11.2.5 Terry Griffiths Contracts – Total of £792.24 as per the below - Approved & cheque written
  - 11.2.5.1 TGC2239 - £162 – Amenities account - Approved & cheque written
  - 11.2.5.2 TGC2258 - £87.12 – Bin account - Approved & cheque written
  - 11.2.5.3 TGC22262 - £132 – Amenities account - Approved & cheque written
  - 11.2.5.4 TGC2277 - £162 – Amenities account - Approved & cheque written
  - 11.2.5.5 TGC2287 - £87.12 – Bins Account - Approved & cheque written
  - 11.2.5.6 TGC2292 - £162 – Amenities account - Approved & cheque written

In addition to the above the Clerks July Wages were approved and a cheque was written

**7. Planning**

- a. To note applications determined by Herefordshire Council
  - i. Planning P222795 – Orchard House, Strawberry Field, HR9 6JZ - Change of use of garage extension and shepherd hut for holiday letting purposes



Planning conditions were applied on this property within the permission 190408 given w/b 03/06/2019. The Council will send a note ref the previous conditions to Planning and endorse the view of a resident who has drawn attention to "Strawberry Field" not belonging to the Orchard House address.

- b. **Update on P231390/F – Land to the south of Peterstow Gas Compressor Station Hentland Herefordshire –** The Council's views were agreed and sent to Planning before this meeting and the subject is otherwise covered in the Public Session.
- c. **Update on P223435/O – Land Opposite Pippins, Peterstow, Llangarron, HR9 6LD –** The Parish Council are very disappointed to note that conditional planning has been given, despite the considerable conflict with the 'made' NDP. It is difficult to understand the process involved as there are clearly strong reservations relating to the development from Housing, who have placed very severe restrictions on possible financial return arising from the development.
- d. **Development of land at Peterstow Stores –** The Clerk will collate the Parish Council's views and send a reply.

8. **Review Parish Council Policies –** to be postponed until the next meeting in September.

9. **Review Asset Register –** this has been reviewed and changes recorded.

10. **Road Safety: To receive an update on**

- a. **Update on pedestrian crossing on A49 –** no further update, Cllr Roe to investigate.
- b. **Update on Traffic Restriction Order –** Cllr Roe is still waiting for a response from Bruce Evans, to set up a meeting promised for some months. Cllr Swinglehurst said she would also remind Mr Evans for the Parish Council.
- c. **Update on letter to Highways –** Cllr Roe to write on the subjects of Road Safety and Roadside issues involving hedges, paths and the flooding caused during heavy rain. The clerk had already sent a prompter to Balfour Beatty with regard to the Roadside issues.

11. **To discuss any current community issues**

- a. **Access concerns raised by the Darton Family in email correspondence to the Clerk**  
Clerk to write to the Darton family and Cllr Underwood to look into this further on her return.

12. **To consider agenda items for next meeting**

Council Policies

There is the prospect of being able to co-opt a new member to the Parish Council at the next meeting, to help spread the workload and add new perspective. The Clerk to collate the relevant paperwork ahead of that meeting.

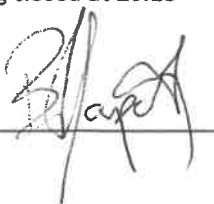
The Council also thanked Ward Cllr Swinglehurst for her presence at the meeting and her continued support to Peterstow Parish Council.

13. **To note date of next scheduled meeting in St Peters Hall**

Wednesday 13<sup>th</sup> September 2023 at 19:00. Cllr Roe said that he expected to have to give apologies for that meeting and asked the Vice-Chairman, Cllr Lampert to take the meeting.

Meeting closed at 20.13

Signed: \_\_\_\_\_



Dated: \_\_\_\_\_

13.09.2023

