

**Minutes of the Meeting of Peterstow Parish Council on
Wednesday 11th September 2024 at 7.00pm at St Peters Hall, Peterstow**

Present: Cllr's Brian Roe (Chairman), Brian Lampert, Rachel Underwood

In attendance: Claire Hall (Peterstow Parish Clerk), Ward Councillor Elissa Swinglehurst, Lengthsman, Terry Griffiths and PCSO Simon Hall

1. To receive apologies for absence

Apologies received from Cllr's Fletcher & Beggs

2. To receive declarations of interest & written dispensation requests.

None

3. To consider the minutes of the previous meetings held on Wednesday 10th July 2024

The minutes of the meeting held on the 10th July 2024 were APPROVED as accurate & signed by Cllr Roe.

4. Open Session

A period of 10 minutes to receive views of local residents on parish matters.

PCSO Simon Hall attended the meeting, he requested that the Council update him with any specific concerns that they may have within the village so that patrols can be targeted to help with these issues. The Council raised their concerns over speeding with PCSO Hall. He has requested that we send him all correspondence that we have already had with Highways England, West Mercia Police and Jesse Norman, he will then present this to Ian Connolly, Traffic Management Advisor at West Mercia Police in hope of gaining support from him. PCSO Hall, will also investigate as to why the village does not receive visits from the speed enforcement van. He has also suggested that the Council are more proactive with the Community Speed Watch in order to raise more awareness within the village and traffic passing through. He has requested an update with regards to the Community Speedwatch, and has offered support to the village if dates are given as to when this would take place.

5. Finance

To consider payment of all outstanding invoices within budget, including but not limited to:

- 5.1.1 Terry Griffiths Contracts – TGC2784 – £180 – Amenities Account - Approved
- 5.1.2 Terry Griffiths Contracts – TGC2816 – £94.08 – Bins Account - Approved
- 5.1.3 Terry Griffiths Contracts – TGC2821 – £180 – Amenities Account - Approved
- 5.1.4 Terry Griffiths Contracts – TGC2834 – £450.00 – Roads Account - Approved
- 5.1.5 Terry Griffiths Contracts – TGC2844 – £180 – Amenities Account - Approved
- 5.1.6 HMRC PAYE – Aug – Sep 2024 - £92 - Approved
- 5.1.7 Clerks August Salary, as determined by the payroll provider - Approved
- 5.1.8 Traffic Technology – DT7479 - £780 - Approved
- 5.1.9 Traffic Technology – DT7482 - £174 - Approved
- 5.1.10 Traffic Technology – DT7497 - £1656 - Approved
- 5.1.11 Brian Roe – Postage for letter to J Norman - £7.97 - Approved
- 5.1.12 Clerks expenses from April – September as submitted – Approved
- 5.1.13 Additional payment not on the Agenda – Terry Griffiths Contracts – TGC2863 - Amenities Account – Approved
- 5.1.14 Terry Griffiths Contract – Re-written Cheque for invoices, 2727 / 2725 / 2738 / 2757 / 2766 / 2784 / 2780 / 2806 – Cheques were never received of banked.

- 5.3 Update on switch to Unity Bank – The Clerk advised that both accounts had now been opened. It was decided to transfer £12,000.00 of the funds from the HSBC account to the Unity account to enable pending payments to be made from the HSBC account. Once the remaining half of the Precept had been received a further cheque would be written at the November meeting to transfer the remainder of the funds from HSBC to Unity.
- 5.4 Budget review for 2024-2025 to date. – All ok with the budget thus far. It was agreed that the notice board be moved to the Fixed assets & Consumables subheading. It was requested that Terry Griffiths provide the Clerk with a budget for the Lengthsman works for 2025/2026 by the end of October to allow these figures to be put into the Precept for 2025/2026.
- 5.5 PROW Grant update: Clerk advised that the Council had been successful in securing £700 for the PROW work.
- 5.6 Drainage Grant update: The Clerk advised that the paperwork for this had now been submitted and acknowledged by Hereford Council.
- 5.7 Discussion to replace bin damaged by fire: It was agreed this would be replaced by a metal bin at a cost of approx. £400.
- 5.8 Discuss a charitable donation in Cllr Jonathan Straker's name in recognition of his service to the Parish. It was agreed that the Council would donate £75 to Blood Cancer UK.

6. Planning

To note applications determined by Herefordshire Council

- 6.1 P231390/F – Installation of an energy storage system, substation & associated works
The Clerk to submit another objection highlighting that the Council feel that all points within the first objection submitted in June 2023 still stand, and that they would particularly like to highlight the point that:

If there is any justification for having such a development in Herefordshire, is there no suitable Brownfield site, such as previously industrialised land at Rotherwas Industrial Estate? Has the Applicant shown that all such sites have been thoroughly investigated before putting this application forward?

- 6.2 P241799/FH – Copleston, Peterstow, HR9 6LD – Proposed single story extension of an existing bungalow on the footprint of an existing garage – no objections
- 6.3 P241521/F – Fairfields, Peterstow, HR9 6LG – Proposed change of use and extension of existing outbuilding to form holiday let – no objections

The Council will also be submitting comments to the Parish Summit with regards to the deadlines that are given to Councils to comment on applications. We feel that a timeframe allowing for the two-month interval between Parish Councils meetings, would allow for local democratic input. We are asking for a Memorandum of Understanding to be reached between Herefordshire Council and the Parish Councils.

7. Road Safety:

- 7.1 Update on letter written to Rt Hon Jesse Norman. The council are extremely disappointed with the 'standard rules/guidelines' reply forwarded by Rt Hon Jesse Norman and will be following up with another letter. We will consider all options such as writing to the Police Commissioner with regards to the road safety concerns within the village.
- 7.2 Update on clearing of the speed van area on the side of the A49. Cllr Underwood advised that Adam Cordy is still waiting on approval from Hereford Council to carry out the works.

7.3 Update on the repairs to the SID: It was agreed that the SID would be closely monitored with the Clerk to update Traffic Technology on the readings and report any further faults.

8. Other

8.1 To consider the following delegated powers to the Clerk/RFO:

8.1.1 Finance: To spend within budget between meetings, if necessary - approved

8.1.2 Planning: To comment on planning applications between meetings, if necessary, having first sought the views of parish councillors - approved

8.2 Update of village notice board – Terry Griffiths will get this installed shortly.

8.3 Update on the NDP meeting from Cllr Beggs following the meeting on the 16th May - Cllr Beggs to update at the November meeting.

8.4 To discuss any urgent repairs and Parish matters

Lengthsman Grant – Chairman and the Clerk Signed the Lengthsman Contract for 2024-2025, the Clerk will return this to Hereford Council.

Cllr Roe said that Mrs Jane Straker had advised that Cllr Straker had care of a ‘heavy’ strimmer that is the property of PPC. Arrangements to be made to place it into the care of our Lengthsman for use on PPC work.

8.5 To raise matters for discussion and note date and time of next meeting:

Cllr Underwood to arrange the bales of haylage from the Common: either sold or donated to a suitable local Charity for their own use.

Next meeting to be held on 13th November 2024.

Meeting closed at 21.00

Signed: _____



Dated: _____

13/11/24