

**PETERSTOW PARISH COUNCIL**  
**Minutes of the Meeting of Peterstow Parish Council on**  
**Wednesday 11<sup>th</sup> January 2023 at 7.00pm at St Peters Hall, Peterstow**

**Present:** Cllrs Brian Roe (Chairman), Jonathan Straker & Sarah Beggs

**In attendance:** Claire Hall (Peterstow Parish Clerk) & Ward Cllr Elissa Swinglehurst

- 1. To receive apologies for absence.**  
Apologies were RECEIVED and ACCEPTED from Cllrs Lampert & Underwood
- 2. To receive declarations of interest & written dispensation requests.**  
None
- 3. To consider the minutes of the previous meetings held on Wednesday 9<sup>th</sup> November & Wednesday 7<sup>th</sup> December 2022**  
The minutes of the 9<sup>th</sup> November and the 7<sup>th</sup> December were APPROVED as accurate and signed by the Chair.
- 4. Open Session**
  - 4.1 A period of 10 minutes to receive views of local residents on parish matters**  
No views received.
- 5. Finance**
  - 5.1 Update on HSBC Mandate Changes**
    - 5.1.1 The signed mandate from the 7<sup>th</sup> December had been returned to HSBC but as yet no response from HSBC.
    - 5.1.2 The Council still intends to switch banking away from HSBC, as soon as practicable, once having an up-to-date mandate with HSBC. HALC advice has been to use Unity. Cllrs Beggs & Straker stated good experience of Lloyds, who also provide dual on-line authorisation. Lloyds has signalled intention to maintain its Branch in Ross and there is possibly advantage in having a local branch to visit, if needed. Cllr Roe confirmed good experience with Lloyds, Ross, during his own tenure as Ross Rotary Treasurer ending some 3 years ago. There was consensus that Lloyds was worth a look.
  - 5.2 Update on letter being sent to HSBC Ross on Wye**  
The letter, directed to departments for Mandate Changes, Fraud Prevention and Complaints, was signed by the Clerk and countersigned by Cllrs Beggs & Straker as pre-existing signatories and Cllr Roe, as Chairman. Cllr Straker to hand deliver to HSBC, Ross-on-Wye on 12<sup>th</sup> January 2023.
  - 5.3 Clerk to provide an update on the 23/24 Precept**  
The 2023/2024 Precept paperwork was Submitted to Hereford Council on 8<sup>th</sup> December 2022, the receipt of the document was acknowledged on 14<sup>th</sup> December 2022.
  - 5.4 Clerk to provide update on Drainage Grant**  
Balfour Beatty acknowledged the signed contract from the Parish Council and have advised to schedule in the works and submit invoices as required. Once works have been completed the Parish Council can submit an invoice along with the Lengthsman's invoice as evidence to be processed for reimbursement.

**5.5 To consider payment of all outstanding invoices within budget, including but not limited to:**

**5.5.1 Autela – invoice number 10553 - £68.40**

**5.5.2 HMRC – PAYE & NI – £60.40**

Both payments were approved and cheques were signed.

**6. Planning**

**6.1 To note applications determined by Herefordshire Council**

No planning to be considered.

**6.2 To consider the following planning applications for determination by Herefordshire Council**

**6.2.1 P223435 – Land Opposite Pippins, Peterstow, Liangarron, HR9 6LD**

**Update following the meeting on 7<sup>th</sup> December**

The above planning application has since been revised with the garages removed from the planning application.

The above planning application remains outside the settlement boundary and conflicts with the NDP as detailed in the previous minutes.

Cllr Swinglehurst has tried to bring this sensitive application before Committee but this has been refused; and has made enquiries about available Appeal procedures, should Planning be awarded despite the strong and clear objections made.

**7. Road Safety: To receive an update on**

**7.1 Update on pedestrian crossing on A49.**

Cllr Roe spoke with Richard Hancox from National Highways who has advised there are 4 stages for this application. RSA1 to RSA 4. RSA 1 & 2 have both been completed, this is the design process. For a crossing to go ahead, it seems lighting would also need to be installed either side of the crossing. Cllr Roe has requested a copy of plan(s) prepared for RSA1 & 2.

The next process is for the application to go through costings and be judged on cost-benefit against other similar schemes. i.e. Spend versus the safety impact for each scheme competing for a finite total of grants.

Richard Hancox has also suggested inviting the Crime Commissioner and Highways Representatives to Council meeting(s) about road safety in the village which may help the process. Members of the Community would be encouraged to attend such Council meeting(s) to give and receive views.

The question needs to be put: were we to fail on this application, could the application be reconsidered again at a later date against later funding.

**7.2 Update on Traffic Restriction Order**

Ward Cllr Swinglehurst had chased the Council department concerned, giving the date of this meeting but no response has been received.

**7.3 Update on possibility of installing double white line through the village**

The Council has written a letter to Chief Constable Pippa Mills, West Mercia Police, outlining the many issues that the village has with traffic and speed. This has now been posted and we await a reply.

**7.4 Chairman & Clerk to provide an update on the Circular Saver**

This has now been paid for and Cllr Roe to upload from the Parish Council account.

**8. Clerk to update on the 2023 Parish Council meeting dates**

The hall availability has been confirmed by Peter Gratton with the dates for 2023 meetings as follows:

Wednesday 8<sup>th</sup> March 2023 at 19.00

Wednesday 10<sup>th</sup> May 2023 at 19.00  
Wednesday 12<sup>th</sup> July 2023 at 19.00  
Wednesday 13<sup>th</sup> September 2023 at 19.00  
Wednesday 8<sup>th</sup> November 2023 at 19.00

9. **To raise matters for discussion and note date and time of next meeting**  
Cllr Straker advised the Bridstow Parish Council have reached out to him for advice on SIDS and Community Speedwatch.
10. **To consider agenda items for next meeting**  
No new items were put forward, please let the Clerk know of any to be included for the March meeting.
11. **To note date of next scheduled meeting in St Peters Hall**  
Wednesday 8<sup>th</sup> March 2023 at 19.00

Meeting closed at 19.36

Signed: \_\_\_\_\_



Dated: \_\_\_\_\_

08/03/2023